



# REQUEST FOR QUOTATIONS

## MALAWI POLICE SERVICE

Ref: MPS/IPDC/06/JAN/2025/MOTORS

To: Bidders

.....

.....

Date: 07/01/2025

The Procuring Entity named above invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except where modified by this Request for Quotations.

### SECTION A: QUOTATION REQUIREMENTS:

Description o: Supply and Delivery of **Electric motors**

- 1) Quotation prices should be based on: **Malawi kwacha**
- 2) The delivery period required is 7 days from date of order.
- 3) Quotations must be valid for **30 DAYS** from the date for receipt given below.
- 4) The warranty/guarantee (offered shall be: **N/A**)
- 5) Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above, and indicate your acceptance of the terms and conditions.

Quotations must be received, in sealed envelopes, No later than 14/01/2025.

- 6) Quotations must be returned to:

Procurement Unit  
 National Police Headquarters  
 P/Bag 305  
 LILONGWE

- 7) The attached Schedule of Requirements at Section C, details the items
- 8) To be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.

Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by item or by total through the issue of a Local Purchase Order.

Signed: ..... Name...S/SUPT. EMMANUEL J. CHISOMA

Title/Position: PROCUREMENT OFFICER

For and on behalf of the Purchaser

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*C Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information/certification required within this RFQ.*

## SECTION B: QUOTATION SUBMISSION SHEET

- 1) Currency of Quotation: Malawi Kwacha
- 2) Delivery period offered: .....weeks/months from date of Purchase Order.
- 3) The validity period of this Quotation is: ..... days from the date for receipt of Quotations.
- 4) Warranty period (where applicable): months.
- 5) We attach the following documents:
  - PPDA CERTIFICATE
  - VAT CERT
  - REGISTRATION CERT
  - Section C of the Request for Quotations completed and signed.
- 6) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

### Authorised By:

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_  
(DD/MM/YY)

Authorised for and on behalf of:

Company: \_\_\_\_\_

Address: .....  
.....

***If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.***

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## SECTION C: SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)

Item No	Description of Goods (Attach detailed specification if necessary)	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	<p>7.5KW 380 Squirrel Cage Motor</p> <ul style="list-style-type: none"> <li>• Three phase motor</li> <li>• Three pole</li> <li>• Cast iron</li> <li>• Flat base</li> <li>• Speed 1400 RPM</li> <li>• One year warranty</li> </ul>	Each	1		
2	<p>5.5 KW 380 Squirrel Cage Motor</p> <ul style="list-style-type: none"> <li>• Three phase motor</li> <li>• Three pole</li> <li>• Cast iron</li> <li>• Flat base</li> <li>• Speed 1400 RPM</li> <li>• One year warranty</li> </ul>	Each	1		
3	<p>3KW 380 Squirrel Vibrating Motor</p> <ul style="list-style-type: none"> <li>• Three phase motor</li> <li>• Three pole</li> <li>• Cast iron</li> <li>• Flat base</li> <li>• Speed 2900 RPM</li> <li>• One year warranty</li> </ul>	Each	2		
4	<p>1.5KW 380 Squirrel Cage Motor</p> <ul style="list-style-type: none"> <li>• Three phase motor</li> <li>• Three pole</li> <li>• Cast iron</li> <li>• Flat base</li> <li>• Speed 1400 RPM</li> </ul>	Each	1		

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	<ul style="list-style-type: none"> <li>• One year warranty</li> </ul>				
5	2.2 KW 380 Squirrel Cage Motor <ul style="list-style-type: none"> <li>• Three phase motor</li> <li>• Three pole</li> <li>• Cast iron</li> <li>• Flat base</li> <li>• Speed 1400 RPM</li> <li>• One year warranty</li> </ul>	Each	1		
				<b>VAT</b>	
				<b>16.5%</b>	
				<b>TOTAL</b>	

### Authorised

Signature: \_\_\_\_\_

Name:

Position: \_\_\_\_\_

Date: \_\_\_\_\_

(DD/MM/YY)

Authorised for and on behalf of:

Company: \_\_\_\_\_